

## **Lot Owner's Guidelines for Rental of Property**

Strata Council: 2005-05-10

Revised: 2007-03-05

1. Lot owners must identify the maximum number of people that can be accommodated in the trailer, RV or "Park Model".
2. Notify caretaker of the names, time of arrival and period of stay for each set of renters.
3. Request that the renters, upon arrival (if during caretaker working hours), stop at the office and identify themselves and the lot where they will be staying. Renters arriving during off-hours should identify themselves to the caretaker first thing the next morning.
4. Identify the appropriate parking area for the renters.
5. Provide a copy of the Strata Rules for the renters (preferably posted in the unit).
6. Make an arrangement for keys to the unit that does not involve the caretaker (unless private arrangements have been made beforehand).
7. Ensure renters understand where to access information and procedures to be followed in case of an emergency.
8. If using the marina, have renters contact the caretaker for payment, launching and boat slip assignment.